KINGDOM OF SAUDI ARABIA Ministry of Higher Education NAJRAN UNIVERSITY



# Collage of Pharmacy

Pharmaceutical Sciences Program



الرقم: ص د-45187-41-435 التاريخ: 20/07/1435 عدد الصفحات: \* 🎹 🎹 🎹 👭 📲 📲 📲 📲 📲

## Attachment 2 (c)

### Kingdom of Saudi Arabia

# The National Commission for Academic Accreditation & Assessment

### ANNUAL PROGRAM REPORT

Annual program reports should be prepared by the program coordinator in consultation with faculty teaching in the program or a program committee. The reports are provided to the head of department or college, and used as the basis for any modifications or changes that are required in the program. They should be retained on file to provide a record of developments in the program for use in periodic program self-studies and external reviews for accreditation.

Where reference is made to advice or comment from an independent evaluator, advice should be obtained from a person familiar with the program who is not directly involved in its delivery.

الرقم: ص د-45187-41-435 التاريخ: 20/07/1435 عدد الصفحات: \*

# Annual Program Report

Institution :	Najran University
College/ Department :	Pharmacy
A. General Information	
Program title and code:	Pharmaceutical Sciences
Name of program coordinator :	Dr. Ashraf Mohamed Mohamed
Date of report	4/4/1435 H
Academic year to which this report ap	<b>plies:</b> 1434H
Location if not on main campus or loca	ations if program is offered in more than one location.
B Statistical Information	
1. Number of students who started the f	irst year of the program this year: 24
<ul><li>2. Number of students completing the pro</li><li>(a) Completing the final year of the pro</li></ul>	ogram in the year for which the report is prepared:  ogram: 23
(b) Completing major tracks within the	program
Title	No
Title	No
Title	No
Title	
(c) Completing an intermediate award	specified as an early exit point (if any)
3. Apparent completion rate.	
(a) Percentage of students completi (Number shown in 2 (a) as a per started the full program in that s	centage of the number that
(b) Percentage of students complete (eg. Associate degree within a be (Number shown in 2 (b) as a per- started the program leading to the student intake.)	achelor degree program) reentage of the number that
	ors that might have affected the apparent completion rates. full program, transfers to or from other programs)

4. Number and percentage of students passing each year of the program.

	Number Starting	Number Completing and Passing	Percent Completing and Passing
Year 2	24	12	50 %
Year 3	24	11	11 %
Year 4	23	8	33 %
Year 5	23	12	52 %

5. Year to year progression rates.

Proportion of students who started each year level in the previous year who passed and continued to a higher year level the current year.

Started in Year 2 and continued to start in Year 3

% 50

Started in Year 3 and continued to start in Year 4

% 11

Started in Year4 and continued to start in Year 5

% 33

6. Special factors outside the control of the program (if any) affecting the numbers completing the year and continuing in the following year.

- 1- Poor level of English among students.
- 2- Regional Distribution
- 3- Desire for employment after the Secondary School.
- 7. Destination of graduates as shown in survey of graduating students (Include this information in years in which a survey of employment outcomes for graduating students is conducted)

Date of Survey

7/1/2014

Number Surveyed

12

Number Responding

12

Response Rate

100

) %

Destination	Not available for Employment		Available for Employment		
	Further	Other Reasons	Employed in	Other	Unemployed
	Study		Subject Field	Employment	
					11
Number					
Percent of					100%
Respondents					

Comment on significance of percentages. (eg. Comparison with past results, results at other institutions, nature of job market, implications for program planning)

Graduates are still finish procedures of graduation

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#### C. Program Context

#### 1. Significant changes within the institution affecting the program (if any) during the past two years.

- a. Insufficient number of faculty members
- b. Insufficient number of administrators
- c. Buildings of the college are temporary
- d. The shortage of laboratory capabilities
- e. No trained technicians

#### Implications for the program

- Weakness in the level of students in some courses.
- b. The faculty members are overloaded.
- Weakness in student supports.

# 2. Significant changes external to the institution affecting the program (if any) during the past two years.

Shortage of population density in Najran region.

#### Implications for the program

Certificates of the first graduates are still in progress.

#### **D.** Course Information Summary

#### 1. Course Results

Attach a list of all courses taught during the semester/year showing for each course the number commencing, the number completing, and the distribution of grades (A, B, C, etc.)

#### List of course results is attached with the report

#### 2. Analysis of Unusual Results.

List any courses where the proportion completing or passing the course, or the distribution of grades, was unusually high or low, or departed from policies on grades or assessments. For each such course indicate what was done to investigate, the reason for the difference, and what action has been taken as a result. (Include or attach additional summaries if necessary)

a. Course

Variation

Recent Approaches in Analysis of Medicinal Plants (PHGN-524)

The low success rate

Investigation Undertaken

- 1- Questioner to the students (attached with the report).
- 2- Students' achievement through periodic and midterm examinations.

Reason for Difference

#### There are no hours of practical of this course.

Action Taken (if Required)

One credit hour must be added to the course

N.B. no action taken until now.

(Attach additional summaries if necessary)

#### 4. Delivery of Planned Courses

(a) List any courses that were planned but not taught and indicate the reason and what will need to be done if any compensating action is required.

#### All courses in the study plan have been taught.

(b) Compensating Action Required for Units of Work Not Taught in Courses that were Offered. (Complete only where units not taught were of sufficient importance to require some compensating action)

#### All courses in the study plan have been taught.

F Program Management and Administration

r rrogram Management and A	Aummsu auon	
List difficulties (if any) encountered in management of the program	Impact of difficulties on the achievement of the program objectives	Proposed action to avoid future difficulties in Response
Overcrowding course schedule  Shortage in number of staff members	1- Weakness in achievement of learning outcomes. 2- Poor communication between students and staff members.	1- Extension of course schedule until 8.00 pm. 2- Increase the number of class rooms.  Increase number of staff members.
Shortage in number of administrative staff	3- Students become not care about non- curricular activities.	The completion of the administrative structure of the College
No technicians		Trained technicians must be employed
Preoccupation of the demonstrators to obtain external missions.  Lack of facilities in some labs.		demonstrators must work in labs for two years before obtaining external missions. All facilities of the labs. Must be
No practical work some courses		covered.  An additional one credit hour
Some courses are taught at the		must be added for each course.
same semester with their prerequisites.		Separation of these courses is a mast.

### **E. Summary Program Evaluation**

E. Summary 1 rogram Evaluation	
1. Graduating Students Evaluation (To be reported Date of Survey 8/1/2014	d on in years when surveys are undertaken)
Attach survey results	
a. List most important criticisms, strengths and suggestions criticisms Dissatisfaction with students: 1 - Equipment Halls 2 - Hall of computer equipment 3 - Academic Advising 4 - extra-curricular activities 5 - Library 6 - feedback	Comment (Eg. Valid comment, action already taken, other considerations, etc.)  Action plan is taken to avoid criticisms.
<ul> <li>strengths</li> <li>1- Student satisfaction with the quality of their educational experience.</li> <li>2- An approved plan of study.</li> <li>3- Efficiency of the teaching faculty.</li> <li>4- Effective field training program.</li> </ul>	

- b. Changes proposed in program (if any) in response to this feedback.
  - 1- Increase one credit hour practical for each of the following courses: Recent Approaches in Analysis of Medicinal Plants, Medicinal Chemistry-3, Quality Control for Pharmaceutical Products and Cosmetics.
  - 2- Increase one credit hour to Physiology.
  - 3- Addition of elective courses to the study plan.
  - 4- Inclusion of Organic Chemistry as prerequisite to Biochemistry.
  - 5- Inclusion of Drug Discovery and Development at level 10 after the study of Medicinal Chemistry.
  - 6- Activation of hours and Academic Advising and Office Hours.
- 2. Other Evaluation (Eg. Evaluations by employers or other stakeholders, external review)) Describe evaluation process
- a. List most important criticisms, strengths and suggestions

Comment (Eg. Comment is valid and action will be taken, action already taken, other considerations, etc.)

#### criticisms

Dissatisfaction with students:

- 1 Equipment Halls
- 2 Hall of computer equipment
- 3 Academic Advising
- 4 extra-curricular activities
- 5 Library
- 6 feedback

#### strengths

- 1- Student satisfaction with the quality of their educational experience.
- 2- An approved plan of study.
- 3- Efficiency of the teaching faculty.
- 4- Effective field training program.

taken, action aiready taken, other consideration

Action plan is taken to avoid criticisms.

- b. Changes proposed in program (if any) in response to this feedback.
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  - 5-Inclusion of Drug Discovery and Development at level 10 after the study of Medicinal Chemistry.
  - 6-Activation of hours and Academic Advising and Office Hours.
- 2. Ratings on Quality Standards (Refer to Quality Standards for Higher Education Programs.)
- (a) Attach rating scales for Learning and Teaching, and other scales used for program evaluation. (To be reported on in years when rating scales are first completed and in later years when a comprehensive evaluation is undertaken)

The primary rating scale is in the attached file (all rating scales are less than three stars).

(b) List sub-scales salested	for onni	ial manis	taring (normally those where the practice is not followed but
is considered a priority for d	evelopn	nent, or v	toring. (normally those where the practice is not followed but which were assessed as in need of improvement (rating of less
than three stars) Indicate act	ion prop	osed to	improve performance (if any).
Sub-Scale	//No)		In first year in which scales are completed indicate action proposed
	Practice Followed (Y/No)	Star Rating	In later years, comment on performance in the year of the report.
4.1 Student learning	Y		Students Learning out comes are specified after
outcomes		***	consideration of relevant and academic advise, consistent with the Qualifications Framework, and Saudi Arabian requirements for professional practice in field of pharmacy.
4.2 Program development	Y		Plans for the delivery and evaluation of the program are set
Processes		***	out in detailed program specifications that include knowledge and skills to be acquired, and strategies for teaching and assessment for the progressive development of learning in all the domains of learning.
4.3 Program evaluation	Y		The program is frequently reviewed and evaluated by
and review processes.		***	curriculum committee.  The program specification is evaluated by an internal and
review processes.			external evaluators.
4.4 Student Assessment	Y	***	The student are evaluated according to the course matrix in each course specification and the grading scale in the study plan.
4.5 Educational assistance for students.	Y	***	The program provide services necessary to support and enhance learning and to provide students with opportunities for academic success. The policies, requirements, and procedures in the program are summarized in an undergraduate handbook available to all students.
4.6 Quality of teaching.	Y	***	To ensure the quality of learning and teaching, the program has in place a range of quality assurance mechanisms as described in the rating scale.
4.7 Support for	Y		The program describes the activities that faculty members
improvements in teaching.		***	should undertake to maintain, improve and develop their capabilities to perform their academic tasks. The program development activities are designed on the basis of the priorities of the University system, the University Strategic Plan, and the specific needs of the program
4.8 Qualifications and experience of faculty.	Y	**	The minimum requirement for a qualified assistant professor is the doctoral degree in a given field of specialization obtained at an outstanding university. 33% of the full-time program members are potential doctorate holders and the remaining 67% hold Master's and bachelor's degrees
4.9 Field Experience activities.	Y	***	The field experience activities connects the program with the community in formal and informal ways that include a broad spectrum of internships and public service activities. It is normally offered off campus in an industrial or professional setting and supervised at least in part by individuals outside the institution.
4.10 Partnership arrangements With other Institutions	Y	**	There is a partnership agreement with the National University of Singapore in the field of pharmaceutical sciences and is currently under study and the report of the International Cooperation Unit regarding the proposed agreement and the continuation of activation.
Combined Assessment		***	30
	i	1	I .

(Attach an additional items if necessary) The second rating scale is in the attached file



#### **G.** Quality of Teaching

1. a. List courses taught during the year. Indicate for each course whether student evaluations were undertaken, and/or other evaluations made of quality of teaching. For each course indicate if action is planned to improve teaching.

planned to improve teaching.  Course	Course Code		dent ations	Other Evaluation		ion
Course				(specify)	Yes	
English language Deading	ENG 140	Yes	No		Y es √	No
English language: Reading English language: Writing	ENG 140 ENG 141	<del>-\</del>			1	
English language: Witting  English language: Listening	ENG 141 ENG 142				1	
and speaking	ENG 142	V			\ \ \	
English language: Grammars	ENG 143	<b>√</b>			1	
Introduction of Mathematics	MATH 140	$\overline{}$			1	
Thinking and Ideation Skills	ETHC 140	$\frac{1}{\sqrt{1}}$			1	
Computer Skills	TECH 140	$\frac{1}{\sqrt{1}}$			1	
1					<u>'</u>	
English language: Speaking	ENG 150	$\frac{}{}$			√ √	
Report Writing Occupational Ethics	ENG 150 ETHC 150				\ \ \	
Communication Skills	SCI 150				1	
	MATH 150				1	
Algebraic Sciences	PHCH 211				1	
Pharmaceutical Organic Chemistry-1 Physical Pharmacy	PHCH 211 PHCU 231	√ √			1	
Anatomy and Histology	ANAT 281	$\frac{1}{\sqrt{1}}$			1	
Dhysiology 1	PHYS 223	$\frac{1}{\sqrt{1}}$			1	
Physiology-1 Biochemistry-1	BICH 284	$\frac{1}{\sqrt{1}}$			1	
Islamic Culture- 1	ISLM111	<del>- \</del>			1	
Arabic Language- 1	ARB 201	$\frac{1}{\sqrt{1}}$			1	
<u> </u>					<u> </u>	
Pharmaceutical Organic Chemistry-2	PHCH 212	<b>√</b>			V	
Pharmaceutical Analytical Chemistry-1	PHCU 213	1			1	
Introduction to Pharmacy Profession	PHCP 251	√ 			√	
Physiology-2	PHYS 283	$\sqrt{}$				
Biochemistry-2	BICH 285	$\sqrt{}$				
Computer in Pharmaceutical Services	PHCP 252	$\sqrt{}$				
Islamic Culture- 2	ISLM 112	√			√	
Arabic Language- 2	ARB 202	√			√	
Pharmaceutical Analytical Chemistry-2	PHCH 314	√			√	
Pharmacognosy-1	PHCH 314	√			√	
Immunology	PHGN 321	√			√	
Pharmaceutical Microbiology- 1	MICR 386	√			√ ,	
Pathology- 1	MICR 387	√			√ ,	
Biostatistics	PATH 389	<b>√</b>			<b>√</b>	
Islamic Culture- 3	PHCL 341	<b>√</b>			√ ,	
Pharmaceutics- 1	ISLM 113	√			√,	
Pharmacognosy-2	PHCU 332	√			√ ,	
Pharmacology- 1	PHGN 322	<b>√</b>			<b>√</b>	
Pharmaceutical Microbiology- 2	MICR 388	√			√	
Pathology- 2	PATH 390	√			√	
Drug Discovery and Development	PHCH 315	<b>√</b>			√	
Islamic Culture- 4	ISLM 114	<b>√</b>			√	
Medicinal Chemistry-1	PHCH 416	<b>√</b>			√	
Pharmaceutics- 2	PHCU 433	$\sqrt{}$				
Pharmacology- 2	PHCL 443					
Pharmaceutical Biotechnology	PHGN 423	$\sqrt{}$			$\sqrt{}$	
Basic Pharmacokinetics	PHCP 453	<b>V</b>			$\sqrt{}$	
Pharmacy practice- 1	PHCP 454					

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Course	Course Code	Student Evaluations		Other Evaluation (specify)	Action Planned	
		Yes	No		Yes	No
Medicinal Chemistry-2	PHCH 417	$\sqrt{}$				
Toxicology	PHCL 445					
Pharmacology- 3	PHCL 444	$\sqrt{}$			$\sqrt{}$	
Pharmacotherapy-1	PHCP 457				√	
Clinical Skills for Pharmacists	PHCP 456					
Pharmacy practice- 2	PHCP 455					
Medicinal Chemistry-3	PHCH 518					
Recent Approaches in Analysis of	PHGN 524					
Medicinal Plants						
Pharmaceutics- 3	PHCU 534	$\checkmark$				
Industrial Pharmacy	PHCU 535	$\sqrt{}$				
Pharmacotherapy-2	PHCP 558	$\sqrt{}$				
Drug and Poison information	PHCP 559	$\checkmark$				
Regulations, Ethics and History of Pharmacy	PHCP 560	$\sqrt{}$				
Sterile Dosage Forms	PHCU 536				<b>√</b>	
Pharmaceutical Quality Control	PHCU 537	1			<b>V</b>	
and good Manufacturing Practice	DIICH 520	ما				
Over the Counter Drugs	PHCU 538 PHCU 539	√ √			1	
Cosmetic Preparations	PHCU 539 PHCH 519	√ √			√ √	
Instrumental Analysis of Pharmaceutical Compounds	PHCH 319	V			\ \	
Herbal and Alternative Medicine	PHGN 525	√			1	
	PHGN 525 PHCP 561	\ \[\]			1	
Pharmaceutical Marketing	PHCP 361				V	

2. Effectiveness of teaching strategies. Comment on the effectiveness of teaching strategies planned for use in courses for the type of learning involved in each of the domains of learning. (See description of domains in National Qualifications Framework and the proposed strategies in item D 2. in the Program Specification.)					
(Note this question is not an assessment of the skills of instructors, but an evaluation of the planned strategies					
based on instructors course reports.)					
Summary of comments by instructors or other	Planned response to comments (Eg. training and				
feedback on the effectiveness of teaching	assistance provided, modification in planned strategies)				
strategies for domains of learning outcomes	(When appropriate refer to particular courses where				
indicating any difficulties encountered, and	changes are to be made)				
suggestions for improvement.					
a. Knowledge	Some courses need specified time for tutorials				
1- Lectures and Computer-based and simulation					
learning are effective.					
2- No tutorials					
b. Cognitive skills	Some courses need specified time for tutorials				
1-Tutorials include discussion of issues and					
problems to which analytical skills taught could					
be relevant are not effective.					
2-Practical labs. Demonstrations (look and lessen).					
c. Interpersonal skills and responsibility					
1-Group and individual projects.					
2-Role play tasks with group analysis of					
appropriate resolution.					
3-PBL group projects.					

10		
d. Communication, IT and numerical skills		
1-Some courses include required use of IT for		
analysis and reporting.		
2-The use of search engines on the internet for		
research projects.		
3-The hospital training period.		
e. Psychomotor skills (if applicable		
3. Orientation programs for new teaching staff		
Orientation programs provided Yes No	If offered, how many participate	ed?
Circination programs provided	if offered, now many participate	cu
a. Brief Description		
a. Brief Description		
Commission of the mass describes and the second of the sec	ation and assumed at a 141- 41 1	<b>-</b>
Completion of the procedures for the rapid adapta	ation and communicate with the univer	rsity
community through the following:		
1- Logistics services for new faculty member.		
2- Academic Services.		
3- Administrative Services.		
4- Steps can be followed by new faculty members	bers .	
5- Professional ethics of the college as an educ		
b. Summary of evaluations by staff who participat		
b. Summary of evaluations by staff who participat	ed in the orientation program.	
Guidelines for new faculty allows them to speed in through	tegration with the family of the Facult	y of Pharmacy
<ol> <li>speed end to administrative procedures.</li> <li>Familiar with the study plan for the department.</li> <li>Know your course schedule.</li> <li>Academic and administrative tasks.</li> <li>the requirements of the quality of performance.</li> </ol>		
<ol> <li>speed end to administrative procedures.</li> <li>Familiar with the study plan for the department.</li> <li>Know your course schedule.</li> <li>Academic and administrative tasks.</li> <li>the requirements of the quality of performance.</li> </ol>		
<ol> <li>speed end to administrative procedures.</li> <li>Familiar with the study plan for the department.</li> <li>Know your course schedule.</li> <li>Academic and administrative tasks.</li> </ol>	e reasons.	
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- speed end to administrative procedures.     - Familiar with the study plan for the department.     - Know your course schedule.     - Academic and administrative tasks.     - the requirements of the quality of performance.      c. If orientation programs were not provided, give	How	v many
1 - speed end to administrative procedures.     2 - Familiar with the study plan for the department.     3 - Know your course schedule.     4 - Academic and administrative tasks.     5 - the requirements of the quality of performance.      c. If orientation programs were not provided, give	ng and Other Staff How Part	icipated
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#### H. Independent Opinion on Quality of the Program after Considering Draft

**Report** (eg. head of another department offering comment on evidence received and conclusions reached) (Attach notes)

#### 1. Matters Raised by Person Giving Opinion

- 1- courses of the preparatory year are not met with the requirements of the pharmaceutical science program (no basic sciences).
- 2- Students must achieve the English language with a level closer to TOEFL score of 450 at least.
- 3- some subjects need extra credit hours of practical because it depends mainly on the practice and process, such as: Cosmetics "PHCU 539", Recent approaches in analysis of medicinal plants "PHGN 524", Medicinal Chemistry -3 "PHCH 518", Pharmaceutical quality control and good manufacturing practice "PHCU 537",
- 4- Physiology -2 " PHYS 283 " need addition of one credit hour theoretical.
- 5- The program lacks the presence of elective courses.

#### Comment by Program coordinator on Matters Raised

All matters raised by the internal evaluator were encountered during management of the program and the necessary actions were reported ad planned to overcome the problems of the program such as:

- 1- Increasing the credit hours of the courses PHYS 283, PHGN 524, PHCH 518, PHCU 537, PHCU 539 by one practical credit hour
- 2- Designing some elective courses to fulfill all ILOs of the program
- 3- Work shop was made for improvement of the preparatory year for inclusion of some courses in chemistry, physics and biology to help in achievement of the ILOs of the program.
- 4- The planned actions will be raised to both the faculty and university administration to be discussed and depended
- 2. Implications for Planning for the Program
  - a Improvement of the achievement of the graduate to the educational outcomes.
  - b Excellence for the graduate.
  - c. Satisfaction of community needs in pharmaceutical services.

#### I. Action Plan

1Progress on Implementation of Previous Year's Action Plans

This is the first annual program report.

2. Proposals for Program Development

# a. Proposals for Changes to Program Structure (units/credit-hours, compulsory or optional courses, other)

- 1- An additional one credit hour (practical) must be added to the following courses: PHGN-524, PHCH-518, PHCU-538.
- 2- An additional one credit hour (theoretical) must be added to PHYS-283.
- 3- Addition of seven elective courses, 3 credit hours each; the student select only two courses to his study plan
- 4- Organic chemistry course, a prerequisite, must be included in levels before Biochemistry in the study plan.
- 5- PHGN-524 and PHGN-423 must be exchanged in the study plan, however PHGN-524 must be a prerequisite to PHGN-423.
- b. Proposals for Changes to Courses, (deletions and additions of units or topics, changes in teaching or assessment procedures etc.)
- 1- Elective courses must be added to the program structure (6 credit hours, two courses) for each student.
- 2- The title of PHGN-524 (recent approaches in analysis of medicinal plants) is not suitable and must has the name Chemistry of natural products.

### c. Development Activities for Teaching and Other Staff

- Training of the staff members through Workshop in :
  - 1- Interactive teaching.
  - 2- Communication skills.
  - 3- Student evaluation.
- 4- Curriculum mapping.
- 5-SPSS.

3. New Action Plan for Academic Year 1433-1434 H		
Actions Required	Completion Date	Person Responsible
1- An additional one credit hour (practical) to the following courses: PHGN-524, PHCH-518, PHCU-539, PHCU-537.	1436 H	The Dean
2- An additional one credit hour (theoretical) must be added to PHYS-283.	1436 H	The Dean
3- Addition of seven elective courses, 3 credit hours each; the student select only two courses to his study plan.	1436 H	The Dean
4- Organic chemistry course, a prerequisite, must be included in levels before Biochemistry in the study plan	1436 H	The Dean
5- PHGN-524 and PHGN-423 must be exchanged in the study plan, however PHGN-524 must be a prerequisite to PHGN-423.	1436 H	The Dean

Program Coordinator Dr. Ashraf Mohamed Mohamed

Signature:

Ashraf H. Mahaward

**Date Report Completed:** 4/4/1435 H

Received by Dr: Saad Ahmed El-Kahtany Dean/Department Head)

Date 5/4/1435 H

#### **Attachments**

Copy of all course reports

Rating scales applicable to the program from the *Self Evaluation Scales for Higher Education Programs* that were completed this year (See Item E 2)

Summary of any evaluations by graduates or other stakeholders in this year (See item E 1)

Independent evaluators report